

# COVID-19 – EVENT & ACTIVITY HEALTH & SAFETY PLAN

Use this form to document your thinking about how you can prepare your Centre venue/facility to be safe for use by members, and staff (voluntary or paid) during the COVID-19 pandemic. Provide as much information in response to each question as possible. This information will help everyone to know exactly what to do and what to expect. Please tick ✓, cross x, or N/A the first column rather than removing information from the middle column. If you are not doing something, or it is not applicable to your venue, then indicate this clearly in the first column.

The COVID-19 pandemic is an evolving situation – review your plan regularly and make changes as required.

Main contact persons:

NAME:
EMAIL:
PHONE:
NEXT REVISION DATE:

## Centre goal/statement

Our Netball Centre has implemented the following measures so we can:

- Keep paid and voluntary staff healthy and safe
- Keep members and visitors to our Centre’s venue/facility healthy and safe
- Reduce the chances of COVID-19 recurring in the community, and
- To ensure that the Centre venue/facility can continue to operate without the possibility of another lockdown period being required.

Check box column	What measures are in place	Who is responsible?
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e.g. ✓

## PLANNING AHEAD


TEMPLATE

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**ACCESSING THE CENTRE VENUE/FACILITY**

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**SIGNAGE**

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**CLEANING & HYGIENE**

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**EQUIPMENT & FACILITIES**

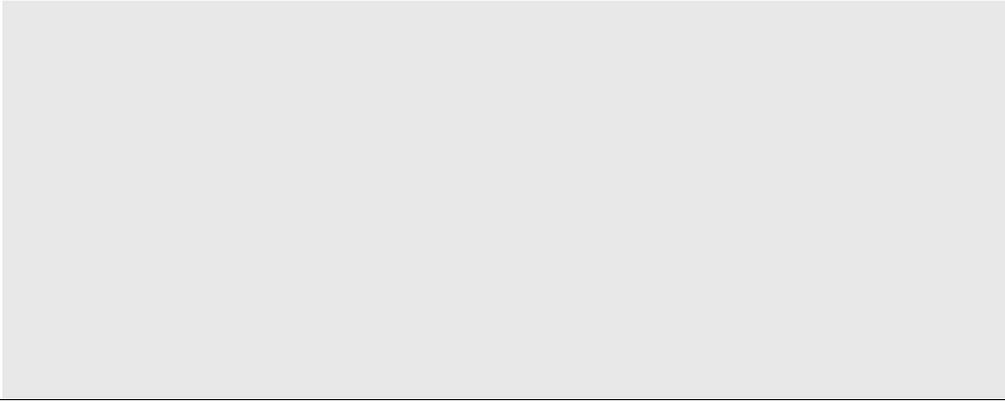
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**EXTERNAL VISITORS**

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**COMMUNICATIONS**

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**NOTES:**